

Compliance Assurance Plan (CAP)

Purpose: This policy will establish standard guidelines that will lead to compliance with the City of Abbotsford's Recycling Ordinance.

The City Administrator/Clerk/Treasurer is responsible for enforcing the City of Abbotsford's recycling ordinance. The City of Abbotsford's staff and personnel shall follow the guidelines identified in this Compliance Assurance Plan (CAP) in response to issues associated with recycling and solid waste. This plan is intended to meet the legal requirements of s.NR 544.04 (9g) Wis. Adm. Code, as well as, the City of Abbotsford's recycling ordinance.

Example 1:

Problem: Property found to have no method of recycling in place.

Compliance Strategy:

1st Response: The City Administrator/Clerk/Treasurer shall send a letter to the property owner reminding them of the requirement to comply with local recycling ordinances. Educational materials will be sent as necessary.

2nd Response: The City Administrator/Clerk/Treasurer shall send a letter to the property owner giving the owner 30 days to comply. A copy of the letter shall be sent to the Colby-Abbotsford Police Department.

3rd Response: After the 30 days has past, the City Administrator/Clerk/Treasurer or his/her designee shall inspect the property to determine if the property is in compliance with City ordinances. If found to be non-compliant the Colby-Abbotsford Police Department shall start issuing citations per City ordinances.

Example 2:

Problem: Unacceptable material found mixed with recyclables.

Compliance Strategy: Hauler shall notify property owner with a note attached to their recycling cart with information outlining the correct procedure for recycling.

Continued occurrences shall be reported by the Hauler to the City Administrator/Clerk/Treasurer who shall send the property owner a letter outlining the correct procedure for recycling. The Colby-Abbotsford Police Department shall be sent a copy of the letter and shall issue citations for continued offenses per City ordinances and state statutes.

Example 3:

Problem: Recyclable materials found in trash.

Compliance Strategy: Hauler shall notify property owner with a note attached to their trash cart with information outlining the correct procedure for recycling.

Continued occurrences shall be reported by the Hauler to the City Administrator/Clerk/Treasurer who shall send the property owner a letter outlining the correct procedure for recycling. The Colby-Abbotsford Police Department shall be sent a copy of the letter and shall issue citations for continued offenses per City ordinances and state statutes.