

City of Abbotsford

PO Box 589, 203 N. First Street, Abbotsford, WI 54405

City Hall (715) 223-3444

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AGENDA FOR THE COUNCIL MEETING TO BE HELD

Tuesday, July 5, 2011 AT 6:30 PM

IN THE COUNCIL CHAMBERS OF THE ABBOTSFORD CITY HALL

203 NORTH FIRST STREET, ABBOTSFORD WI

All items listed will be brought before the Abbotsford City Council for discussion and possible approval.

1. Call the regular meeting to order
 - a. Roll call
2. Discuss/approve convening to closed session pursuant to Wisconsin Statute § 19.85 (1)(g) conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. Purpose: Discussion regarding creation of non-union position of Public Works Manager
 - a. Roll Call
3. Convene to open session approximately 7:00 p.m.
4. Discuss/approve items, if any from closed session
5. Comments by the Public
6. Council President Comments
7. Minutes from the Council held June 6 & 20, 2011 (Page 1-11)
 - a. Waive the reading and approve the minutes
8. Considerations before the Council
 - a. Discuss/approve Street Use Permit to Sherri Leu – Corral Bar located at 115 N First Street, to allow for a street dance. (Page 12)
 - b. Discuss/approve Street Use Permit to Dean & Brenda Wiese – First City Days – 407 W Hemlock Street, to allow for City event. (table)
 - c. Discuss/approve Memorandum of Understanding between City of Abbotsford, Clark Co Sheriff's Department and Clark County Emergency Management (Page 13-14)
 - d. Discuss/approve ground water update.
 - e. Discuss/approve Application for Payments for Eau Pleine Water Project
 - f. Discuss/approve Change orders for Eau Pleine Water Project
 - g. Discuss/approve Redistricting Plan for Clark County (Page 15)

Committee Reports

9. Abbotsford Fire & Ambulance Department (Lopez)
 - a. Fire - Minutes & Financial Report (received with prior month minutes in boxes)
 - b. Ambulance – Minutes & Financials (Page 16-19)
10. Police Commission (Voss)
 - a. Police Minutes June 13, 2011 (Page 20-21)
 - b. Police bills in amount of \$10,796.78. (Page 22-23)
 - c. Discuss/approve hiring Brandner on submittal of proof that he is certified by the State of Wisconsin.
11. Finance and Personnel (Mediger)
 - a. Minutes from June 27, 2011 (Page 24)
 - b. Discuss/approve job description (Public Works Manager) (table)
12. Water and Sewer, Public Works, and License and Building (Anders/Horacek)
 - a. Minutes from June 14 & 22, 2011. (Page 25-27; 40)
 - b. Discuss/approve Change Order #1 – Switlick (Cedar Street) (Page 28)
 - c. Discuss/approve amendment to Hwy 13 Final Plan (addition private water laterals) (Page 29-35)
 - d. Discuss/Approve the Cooperative Agreement with the Village of Curtiss and the City of Abbotsford. (Page 36-37)
 - e. Discuss/Approve the new ordinance language stating that residents will need the UDC building permit when; an addition or alteration of 20 percent or more of the current dwelling unit is changed, 1/3 (33 percent) or more of the current appraised value or \$15,000, whichever is less, of the premise is changed, more than \$1,500 of electrical work is done, and if \$1,500 or more plumbing work is done. Exemptions to the UDC building permit will be as

Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made to Clerk's Office at (715) 223-3444 with as much advance notice as possible.

Minutes from the June 6, 2011 City Council meeting held at the Abbotsford City Hall.

Mayor Rachu called the regular meeting to order at 7:00 p.m.

Roll call: Mayor Rachu, Voss, LaSee, Horacek, Kilty, Anders, Mediger
Kattre & Faber – absent

Others present: Clerk Lopez, ICA Seefeldt, Kathy Knight, Diane Smith, Sue Sossaman, Wilma Sossaman, Jon Strand, Brittany Fleisner, Dennis Kramer, Harry Fox, Sherri Leu, Jim Schiferl, John Austin, Don & Jane Medenwaldt, Chief Apfelbeck, Kevin O'Brien – TP Printing and other interested members of the community

Under Comments by the Public, Chamber President Dennis Kramer introduced Brittany Fleisner (a recent graduate from Eau Claire) to the City Council. Other public comments were shared.

Under Mayoral Comments, Mayor Rachu commended the council members for the good committee meetings during the last month.

Minutes from the Council held May 2, 2011 were presented, motion Mediger/Voss to **waive the reading and approve the minutes.** Motion carried without negative vote.

Considerations before the Council

Ground water updates was presented by Jon Strand. A power point presentation was presented showing the status of the project. It was stated that the contractors are close to the schedule; it will be close to having the project completed by the deadline.

Under discuss/approve **Conditional Use Permit to James and Robert H Weideman – Abby Tire located at 501 E Spruce Street,** to allow for the operation of an Auto Repair/Service business and a Vehicle Sales and Service business with the stipulation that there will not be more than 8 vehicles for sale at one time at this location, motion LaSee/Kilty to approve the motion as stated. Motion carried without negative vote.

Under discuss/approve **Resolution 2011-4 CMAR,** it was stated the full copy of the report is available at City Hall. Motion Voss/Horacek to approve Resolution 2011-4 CMAR as stated. Motion carried without negative vote.

Under discuss/approve **filing letter of intent – CDBG Housing application,** motion Voss/Mediger to approve the letter of intent as stated. Motion carried without negative vote.

Under discuss/approve **Application for Payments for Eau Pleine Water Project,** motion LaSee/Kilty to approve the two pay requests to Ellis Stone. Motion carried without negative vote.

Under **discuss/approve Change orders for Eau Pleine Water Project,** it was stated that Change order # 1 for Advance Construction was in the amount of \$16,380.78. The silt fence was questioned as were the trenching machine costs. It was stated that the additional cost is for the teeth of the machine. In this case the bid called for trenching through normal soils; not through the bedrock. Anders stated that he was not comfortable with the teeth cost but would approve the change order minus that cost.

Motion Anders/Voss to **approve Change Order #1 – Advance Construction** in the amount of \$12,039.28. Motion carried without negative vote.

Motion Anders/Kilty to approve **Change Order #1 Tonka in the amount of \$73,657.00.** Motion carried without negative vote.

Motion Anders/Voss to approve **change order #2 – Tonka in the amount of a deduct for (\$41,400).** Motion carried without negative vote.

Motion Anders/LaSee to **approve Change Order #4 Ellis Stone Construction Company in the amount of \$15,722.00.** Motion carried without negative e vote.

Discussion was held regarding detailed items in Change Order #4.

the summer. The binder coat on Linden was placed last week at a cost of \$5,282.64. Motion Horacek/Anders to approve American Asphalt to perform maintenance patch work at a cost of \$53.36 square yard for 3” hot mix patches and \$65.31 square yard for 4” not to exceed \$10,000 for the total street repair project cost. Motion carried without negative vote.

Under discuss/approve the **purchase of sand from Waupaca Sand & Solutions** at a cost of \$17.50 per ton, motion LaSee/Voss to approve as stated. Motion carried without negative vote.

Under discuss/approve **ending the emergency water ban**, motion Voss/LaSee to approve ending the emergency water ban. Motion carried without negative vote.

Under discuss/approve **special water project committee** whom is authorized to approve change orders (Rachu, LaSee, Anders, Kilty) motion LaSee/Horacek to approve as stated; it was felt that three out of the four committee members can approve the Change orders presented. Motion carried without negative vote.

Under discuss/approve **hiring S.E.H. to create a Master Plan for the Waste Water Treatment Plant**; Anders stated that this will provide a road map on how to rebuild the plant in stages. Motion LaSee/Anders to hire S.E.H. to create a Master Plan for the Waste Water Treatment Plant. Motion carried without negative vote.

Under discuss/approve **Waste Water rate increase**, motion LaSee/Anders to **approve the increase of 72% per the auditing firm and the engineering firms recommendation** effective July 1, 2011 with the August billing. Motion carried without negative vote.

Under discuss/approve **increasing the Public Learning Center room rental** to: Full room - \$100, 2/3 room - \$50, 1/3 room \$35, motion Voss/Mediger room rental \$100/75/35. Motion carried without negative vote.

License and Building was presented by Horacek.

Discuss/approve **Liquor/Wine/Beer licenses**, motion LaSee/Kilty to approve alcohol licenses as listed:

CLASS A BEER	CLASS B BEER	CLASS C WINE	CLASS A RETAIL	CLASS B RETAIL
Abbotsford BP	Abbotsford Baseball Team	Abby Inn (Abby Group)	Kramer's County Market	Corral Bar
La Tropicana	Pizza Hut		Dollar General	Dirty Shame
SSG Corp-Holiday	Café Mexico			Duke's Bowl
	Abby Inn (Abby Group)			Dwight House
				Chelt Development LLC
				Allison's Steak House

Motion carried 6:1 (Mediger abstained)

Under discuss/approve Cigarette licenses, motion Horacek/LaSee to approve the licenses as listed:

Abbotsford BP	La Tropicana	SSG Corporation-Holiday	Dwight House	Kramer's Co Market
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Motion carried 6:1 (Mediger abstained)

Under discuss/approve Operators License, motion Horacek/LaSee to approve licenses as listed:

NAME	ENTITY	ORIGINAL	RENEWAL
Joanne Zettler	Dirty Shame		x
Barb Kilty	Abbotsford BP		x
Erin Gebert	Abbotsford BP	x	
David Hediger	Kramer's County Market		x
Thomas Springbob	Kramer's County Market		x
Zackery Kayhart	Kramer's County Market	x	
Beverly Carlson	Kramer's County Market		x
Dave Denzine	Kramer's County Market	x	
Ashley Lueddecke	Kramer's County Market		x
Michael Kluczinske	Pizza Hut	x	
Megan Redding	Pizza Hut		x